

Special Council Meeting  
February 6, 2014  
6:00 PM

**CALL TO ORDER:**

**PLEDGE TO THE FLAG:** All

**PRAYER:** Silent

**ROLL CALL:** Verano, Moyer, Kinder, Milbrand  
Rhoades Absent

**VISITORS:**

**NEW BUSINESS:**

MOTION BY Kinder to approve the 2<sup>nd</sup> and final reading of the 2014 City Budget  
Second by Moyer

ROLL CALL: Ayes: Verano, Moyer, Kinder, Milbrand  
Nays: None

Solicitor Frank Konopka read a one line statement he received in a letter Wednesday February 5, 2014.  
“After thoughtful consideration Mr. Bartos does not desire to return to the City of Shamokin as City Clerk effective February 7, 2014”

MOTION BY Verano to accept the resignation of Steve Bartos, City Clerk effective February 7, 2014.  
Second by Moyer

ROLL CALL: Ayes: Verano, Moyer, Kinder, Milbrand  
Nays: None

MOTION BY Kinder to open City Clerk position and properly advertise.  
Second by Verano

ROLL CALL: Ayes: Verano, Moyer, Kinder, Milbrand  
Nays: None

Controller Gary Haddock asked Mayor Milbrand with the resignation of the City Clerk I had problems receiving time sheets, sick time, vacation, and comp time, I hope that issues will be resolved. The second thing I have and we can move on after our discussion about the Verizon bill you said there is money being withheld a payroll liability and that fine the problem I’m having right now and I need someone let people in the outer office know that this can be set up very simply that the money can be drawn every month and applied right to the bill I was talking to Larry today we wanted to start the process of setting this up we cannot get in the Verizon employee website. Mayor Milbrand asked couldn’t this be set up through the Verizon website? Haddock said yes it will be set up through quick books however the amount varies every month due to the usage of each phone. Larry Strausser told Haddock that he need

to get into site to set up, it's going to make things a lot easier once its set up once a month the bill comes in we will take the money out of the payroll liability and transfer the money into the general fund, well that's what we are trying to avoid. But we can do this by drawing it out of payroll making a direct deposit to the general fund and its done no check is necessary. You would need a check Gary if you know how much the amount is you just do a transfer in quick books no checks no nothing it's just a transfer. Treasurer Scandle said I don't want to do it that way. Here's the problem there is a Verizon account set up the only one that has access is Michelle, Larry needs the password and I have a problem with one person having a password for any of our accounts. Mayor Milbrand said since Larry is the City technician he should have a list of all passwords to everything, Larry is a confidential person and should have passwords to any city owned computers. Larry is coming up tomorrow could someone please relay the message to Michelle, Michelle won't be in tomorrow can we text her, no she is getting surgery done. Ok we can get it done Gary one thing at a time. Mr. Kinder said I think Larry has the passwords locked up at the police station that's just one thing that needs to be backed up if anything happens to anyone or one of the buildings everything is safely backed up. That includes any e-mail passwords, everything. I also want to let you all know that we have 3 employees that have savings and we are going to set that up as a payroll deduction also.

Lynn Dixon asked with the resignation of Steve, since he was the contact person to sign off on the PEMA, FEMA grants for reporting, can we assign someone in the interim to have documents signed? Milbrand do we need someone right a way, we may have something due that requires his signature. Mayor what procedures do we need to follow, can you contact Pema, Fema and see what we need to do to appoint an interim signer and we can put that on the agenda for Monday.

Rick Bozza, Code Officer said he spoke with Kevin Richardson, Street foreman about snow plowing and they both felt it would be a great idea to get a permit for the rest of this year non payable and we can get a list together for next year, this way if they get caught doing something illegal they will not be given a permit next year. Then next year we will be selling snowplowers permits from October 1, 2014 through March 31, 2015 along with that we are going to ask the Chief of Police to enforce the ordinance and arrest anyone who violated the ordinance its no more messing around no warning or nothing it's become a safety hazard and myself and Kevin are getting beat up over this. Chief Griffiths said that if you're out and see someone doing something illegal you can give a ticket it's a code issue anyway. I would appreciate the help of the News Item to get this in the paper and get the word out. Councilman Kinder also added he thinks if a person gets a permit to plow he should also have to load the snow and dispose of it, the only problem with this is where do you dump the snow. Mayor Milbrand said the public must understand why this ordinance is in place and why we are doing this because of situations like this where the private snowplowers are making snow piles and our employees have to come and remove them away so they don't create a safety hazard. Along with the man hours and labor that it's costing the city, we don't have the money and we can't clean out our business district because we're around cleaning up after the private snowplowers, it's not all private snowplowers but how do you distinguish the good from the bad. We need to make them all accountable so I make a motion that they need to purchase a permit at a reduced cost, and those without a permit will receive a citation. What about an ATV or bobcat, yes, anything with a plow. Chief Griffiths said maybe we should make a change to the ordinance if you plow it you need to haul it away.

MOTION BY Verano to amend the snowplow ordinance for the remainder of the season at a pro-rated cost effective October 1, 2013 thru March 31, 2014.  
Second by Milbrand

ROLL CALL: Ayes: Verano, Moyer, Kinder, Milbrand  
Nays: None

Minutes taken by Lynn Dixon, CDBG Director  
Meeting ended at 8:00 PM

Attest:

Lynn Dixon  
Community Development Director